

Financial Aid Checklist

Simmons University is committed to helping you achieve your professional and academic goals. To help ensure your success as a Simmons student, we would like to share some information with you about potential financial aid opportunities.

Please follow these steps to apply for financial assistance:

Step 1:

Ensure that Student Financial Services has your social security number, if you did not include it in the application.

Step 2:

Complete the [Free Application for Federal Student Aid \(FAFSA\)](#). Include the Simmons University school code which is 002208 to have your FAFSA information forwarded electronically to the Financial Aid Office for review.

As of May 10, 2015, the FSA ID — a username and password — has replaced the FAFSA PIN and must be used to log in to certain U.S. Department of Education websites. If you do not already have an FSA ID, you can create one when logging in to [the FAFSA website](#), [the Student Loans website](#), and [the Federal Student Aid website](#).

The FAFSA must be submitted each academic year in order for you to remain eligible for federal student aid. Complete the FAFSA that corresponds with your desired start date.

Step 3:

Receive your financial aid award letter.

Step 4:

Complete Entrance Counseling and electronically sign the Master Promissory Note (MPN) online for the Direct Unsubsidized Loan at [the Federal Student Loan site](#).

NOTE: Both the entrance counseling and the MPN need to be completed in order for funds to be disbursed to your student account.

Step 5:

Receive your student account statement once you have registered for your courses.

Step 6:

Evaluate your need for additional funding such as the Federal Direct Graduate PLUS Loan through the Department of Education, or alternative/private loans through various private lenders.

Prior to borrowing through the Federal Direct Graduate PLUS Loan Program, or any additional private/alternative loan, you may need to review

credit reports for potential issues. Contact any of the following credit bureaus for information: Experian, Equifax, or TransUnion.

Visit the [Simmons Student Financial Aid Website](#)  for additional information on private, credit-based loans.

You may also choose to set up a payment plan rather than pursue alternative financing. For more information or to set up a tuition payment plan visit [Tuition Management Systems](#) .

Step 7:

If you decide to apply for the Direct Graduate PLUS Loan, go to the [Student Loan website](#)  to complete the credit application PLUS loan request.

If approved for the Direct Graduate PLUS Loan, complete a separate MPN for this loan.

If declined for the Direct Graduate PLUS Loan, you can reapply with a co-signer (endorser) or appeal the denial through the Department of Education.

Step 8:

Once the Simmons Financial Aid Office has reviewed your application, you will receive an email when your award letter is available to view.

For additional information on federal student aid programs, please visit [the federal student aid website](#) .